

SUTTER-YUBA

Emerald Star Guidelines

There are two kinds of star ranks available in the Sutter-Yuba 4-H Youth Development Program: those achieved through the Personal Development Report (Bronze, Silver, Gold, and Platinum), and those achieved through leadership development (Emerald Star, All Star, and State Ambassador).

The Emerald Star is a county award designed to keep members involved in the 4-H program in a meaningful way, and to encourage them to attain a higher level of leadership development through an individual program of planning, action and evaluation/reflection. It also promotes the development of youth adult partnerships, and creates an opportunity for the member to conduct 4-H activities beyond the community club level. Emerald Star is optional and may be awarded to the same member for more than one project. Application should be submitted before project begins.

Successful Emerald Star projects should meet a need in the 4-H program or the community on a countywide basis. The end result is to produce or do something that is useful, needed, and that will provide long lasting benefits. Projects can be to teach, serve, inform, illustrate, coordinate, create or develop activities, products, and/or events beyond the scope of a regular 4-H project. The idea is to do something NEW. If the plan is not new, then it must show how the project will significantly improve an existing program.

Application Procedure:

1. Sutter-Yuba 4-H members, 6th grade and above, who have earned their Bronze Star may submit an Emerald Star Application to the 4-H Office.
2. After the Awards Committee has had a chance to look over the Emerald Star Application, they may set up an interview to go over the Emerald Star plan with the applicant(s) if they feel they need to gather more information or clarify the application. The Awards Committee will determine whether the project meets the 4-H Emerald Star guidelines. The committee will focus on: presented plan, value to our Counties, practicability and feasibility, financial needs and feasibility, and assistance required.
3. If the application is approved by the Awards Committee and the plan is accepted, the Awards Committee will notify the 4-H Council that they have an approved Emerald Star plan.
4. If fundraising is required, all project fundraising activities must be approved by Council and the 4-H Program Representative. If an applicant needs to conduct additional fundraisers, they must submit a Fundraiser Approval Request to the Council and 4-H Program Representative for approval.
5. All funds must be processed through the 4-H Council bank account. A sub-account will be created for each member's Emerald Star project and the money raised will be used only for that purpose. If additional funds are raised that are not used, those monies will go into the Council general fund after the Emerald Star project is completed.
6. All project advertising materials (press releases, ads, posters, flyers, brochures, radio ads, etc) must be approved by the 4-H Program Representative.
7. At the completion of the project, applicants will submit an Emerald Star Program Completed Project Report to the 4-H Office.
8. If the completed work is approved, including the self-evaluation, the applicant will be awarded the Emerald Star.

SUTTER YUBA COUNTIES EMERALD STAR APPLICATION

(This summary is to be filled in by the member – type or print neatly in ink.)

General Information

Name _____ Age (as of 12/31 of current school year) _____

Address _____

Parent or Guardian's Name(s) _____

Home Phone _____ Applicant's Cell Phone _____

Parents Cell Phone _____ Parents Cell Phone _____

Applicant's Email Address _____

Parent's Email Address _____

Years in 4-H (include this year) _____ Club _____

County _____ School _____ Current grade in school _____

Current Star Rank _____

Title of Plan or Project _____

On a separate paper answer the following questions:

1. GOALS AND OBJECTIVES
 - a. What do you want to accomplish? (What will you learn and what will others learn?)
 - b. What need is your plan going to satisfy and why do you want to work on this particular project?
2. RESOURCES
 - a. What resources will you need? (money, facilities, equipment, people. etc.)
 - b. Will your project need financing? If so, how much will you need, what will the money be used for, and how will the money be acquired? Please include a project budget (form included)
3. PLAN & TIMELINE
 - a. What is your plan to implement your project?
 - b. What method will you use to implement and complete your plan? (video, slides, personal presentations, handouts, website, etc.)
 - c. What is your project timeline?
4. TARGET AUDIENCE
 - a. Who is your audience/target group? What will your audience/target group learn/gain from your project?
5. COMPLETION AND SUCCESS
 - a. How will you know your project was successful and useful?

Signed _____
Emerald Star Applicant

Date

Signed _____
Parent

Date

Signed _____
Community Club Leader

Date

Emerald Star Project: _____

Members Name: _____

Approved: _____

Denied: _____

Comments:

Awards Committee

Date

Awards Committee

Date

Awards Committee

Date

4-H Youth Development Staff

Date



SUTTER YUBA COUNTIES 4-H EMERALD STAR
SELF EVALUATION



Name _____ Phone _____

Years in 4-H (including current year) _____ Club _____

Title of Plan or Project _____

Instructions: Please answer the following questions in essay format and attach your summary essay to this form. You may use 1 - 2 pages to complete your summary.

How did you complete your plan? (What happened, what did you do?)

What did you learn from this project or plan?

If there were participants, what did they learn? How many attended?

What were the strengths and weaknesses of your plan/project?

If you could go back to the beginning and start fresh, what changes would you have made to your plan?

Please attach your completed Plan of Action with your Self Evaluation.

Please submit any surveys, comments, or feedback on your Emerald Star Project.

Signed _____
Supervising 4-H Adult Volunteer _____ Date _____

Signed _____
Emerald Star Applicant _____ Date _____