

## SUTTER/YUBA COUNTIES 4-H COUNCIL MEETING

January 5th, 2017

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- I. The meeting was called to order by 4-H Council President, Johanna Lassaga, at 6:33pm.
- II. The Flag Salute and 4-H Pledge were led by Caidon Hall and Jessica Sannar.
- III. Roll Call was taken of all 4-H Clubs in attendance. Two guests was present – Jodi Hernandez and Julia Hernandez from Western Farm Workers Association.

**PRESENT:** Able Riders, Barry, Browns Valley, Dententer, District 10, Franklin, Guide Dogs, Hallwood, Hi 4-H, Pleasant Grove, Plumas, Rocky Hills, Sutter Buttes, and Wheatland

**ABSENT:** Beale (no vote), Live Oak, and Smartsville (no vote).

- IV. **Guest Presentation** – Western Farm Workers Association – they gave a presentation on what their organization does and how 4-H'ers can potentially help. They passed out their newsletter and announced they are selling tamales as a fundraiser on Super Bowl weekend and are looking for help with prep and assembly. They gave contact information and invited any interested leaders to attend their next meeting on January 7<sup>th</sup> at 2pm. Their office is across the street from the Fairgrounds.
- V. **Approval of Agenda:** The President asked if there were any additions to the agenda – there were none from the floor. **A motion was made to approve the agenda by Vickie DeVaughn and seconded by Debbie Dyer. It passed with a voice vote.**
- VI. **Approval of Minutes:** There were no additions or corrections to the minutes so **Nancy Perkins moved to approve the minutes and Tamara Wilson seconded the motion. The motion was approved with a voice vote.**
- VII. **Treasurer's Report:** There was no treasurer's report this month.
- VIII. **Announcements:**
  - New Leader Orientation - spaces are still open for the orientation on Jan 19<sup>th</sup> at 6:30pm.
  - Presentation Day is Feb 25<sup>th</sup> at Brittan School.
  - Color Me Green Run is March 11<sup>th</sup>
  - Bok Kai Parade is March 4<sup>th</sup>
  - Camp Counselor Applications are closed and they are meeting this month.

### IX. Committee Reports:

*Executive Committee:* The committee had to vote to issue a stop payment on a check written to King Clothing for shirts for the Leadership Retreat. The cost was \$31.

*Christmas Parade:* The event was well attended and we had a lot of floats. Everyone thought it was great that we had a really large entry. Three clubs did separate floats as well – total of 7 clubs participated.

*Presentation Day:* Feb 25<sup>th</sup> at Brittan School - entries will be online soon.

*Fashion Revue:* Quilt Challenge again this year as a County Challenge as well as an Ironing Contest. Meeting Jan 17<sup>th</sup> at 6pm at 4-H Office. Event is April 22<sup>nd</sup> with the location to be determined.

*Color Me Green:* Next meeting Jan 10<sup>th</sup> at 5:30pm at the 4-H Office. We are still looking for sponsors.

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*Spring Fair:* May 20<sup>th</sup> – No committee meetings planned at this time.

*4-H Camp:* Disney theme – dates are June 24<sup>th</sup>-28<sup>th</sup> and we have 30 camp counselors signed up.

*Olive Oil Fundraiser:* Tracy still has olive oil and we may want to consider adjusting the pricing to sell the last of it. Currently \$20/bottle.

During the committee reports Johanna discussed why are more committees meeting to start working and how do they know to start? She asked who should be contacting people to get committees going and Erin responded that generally the President makes sure committees have clubs assigned to them and contacts them to get them going. Robin wondered why the office isn't in charge of knowing who is on the committee and doing this job, as well as overseeing committees and their events. Nancy talked about support and structure of the office verses the council. The council has had this job for some time now – past 15 plus years. The 'new clover chatter' events pages should help people know when meetings and events are. People commented they are getting it and it has been working well.

**X. 4-H Advisor:** None

**XI. 4-H Program Rep.:** Tracy gave everyone an update on her 4-H after-school activities and how many schools are currently involved. She announced that the 4-H website has been updated to show Fair Eligibility Guidelines and that she would like each club to give a quick report on what their clubs have been up to at the Council meetings.

**XII. Unfinished Business:** *None.*

**XIII New Business:**

*ORB/Record Book Training:* There are workshops available to have ORB training offered for our counties – we could have practical hands on workshops with kids actually working on inputting items into their books and a beginners training. The internet was slow the last time we were trying to do a training – maybe we could use a computer lab to do the training. Brenda suggested possibly contacting Yuba College and Erin suggested contacting Cambridge College. We put the potential training on hold until we could possibly find a venue with a computer lab we could use.

*Horse Show Budget:* We went over the equine advisory committee budget as it wasn't submitted to the office when the rest of the budgets were submitted because we didn't have a chairperson at the time. Since that time Teri Serger has volunteered to chair the event. **A motion was made by Nancy Perkins and seconded by Debbie Dyer to approve the Equine Budget. Motion passed with voice vote.**

*Wreaths Across America:* Johanna told everyone about the project and how successful it was. They had a wreath for every Veteran at the Wheatland cemetery. The kids placed the wreaths and the event was very meaningful to the participants. Each military branch was represented by a big wreath. Mary Hall also commented on the program. There was a lot of interest about the program and possibilities of other clubs participating next year. It was suggested by Erin that maybe a small group of members could coordinate the project throughout both Counties as an Emerald Star project.

*Treasurer:* There was much discussion about the Treasurer and their role and responsibilities. Robin felt we need to take a look at how the Treasurers Report is done. Checks and deposits are done by the office and she felt Rene needed to reconcile the books since she is the one taking in the money and writing checks. She compared it to balancing someone else's checkbook when you have no idea what had happened that month. Johanna said that she heard from Rene that Kim Hicks was willing to do input if

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needed. Alicia felt Rene had a good handle on it and felt the same way - that she felt uncomfortable inputting it when all the monies had gone through the office. Robin felt the Treasurer should just audit and review the accounts monthly but when the office brings in monies that should be accounted for then and inputted as such. Tracy said we are maybe the only office that holds the checkbook. Tracy said Colusa County only writes checks 2x a month. Erin asked what they do with income. Tracy said she would find out. Erin suggested that since the office is collecting fees and entries, as well as counter sales to better protect the office they should probably be doing the income portion with an audit by the Treasurer for deposits to be sure they match the income. Johanna suggested possibly using QuickBooks checks. Vicky asked why we are doing double the work - having the office track monies they bring in and then making the Treasurer track and enter it when they aren't physically taking in the money.

**Robin made a motion that the Office reconcile the bank statements and the Treasurer audits it. Vickie seconded the motion.** Discussion took place about why we don't do electronic checks. Joe asked if Rene is inputting stuff why can't you look online and write checks. Robin didn't feel comfortable using the program on her personal computer. Nancy stated that Rene is very organized with the accounts and checks. Robin says currently the only thing the office doesn't do is reconcile the bank statements - they write checks and take in the money. They should be accounting for it somewhere. A vote was called. **The motion passed with a voice vote.**

**A motion was made by Johanna to have the checks done electronically. It was seconded by Vickie DeVaughn. No discussion and it passed with a voice vote.**

Johanna asked Tracy to bring it back to the office and asked her to let us know how we could better work with the situation. *Nancy suggested the Executive Committee meet to discuss this further with staff.*

*Farm Bureau Dinner:* March 10<sup>th</sup> at the Yuba-Sutter Fairgrounds. The Farm Bureau would like 4-H members to volunteer to serve at their annual dinner. No guarantee but they have said they would donate money to the clubs that had workers there. The kids should arrive by 4:30pm and will learn what to do and be served pizza. Tracy will be attending their monthly meeting and will pass on any additional information. Kids should try to wear their uniforms or jeans and white shirts.

- XIV. The meeting was adjourned at 8:24pm. Nancy Perkins moved to adjourn the meeting and Debbie Dyer seconded the motion. It passed with a voice vote.** The next meeting will be Thursday March 2<sup>nd</sup>, 2017 at 6:30pm in the 4-H office.

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**Erin Cucchi- Secretary**