



## Sutter-Yuba Counties 4-H Council Meeting



Thursday, November 5, 2020 | 6:30pm via Zoom  
[http://cesutter.ucdavis.edu/Youth\\_Development/](http://cesutter.ucdavis.edu/Youth_Development/)

~TENTATIVE AGENDA~

### Welcome

- Call meeting to order
- Flag Salute/4-H Pledge
- Roll Call
- Introduction of guests
- Approval of agenda/**Action\***

### Officer Reports

- Secretary's Minutes/**Action\***
- Treasurer's Report

### Staff Reports

- 4-H Advisor
  - Online Volunteer Trainings
  - Club Deadlines
  - Club Leader Enrollment Confirmation – November 30<sup>th</sup>
  - Age Verification Requirements
  - Marysville Christmas Parade

### Committee Reports – (5 minute time limit per report)

- Achievement Night
- Craft Day
- Presentation Day
- Spring Fair

### Old Business

### New Business

- Event and Presentation Requirements for 2020-2021
- Approval of 2020-2021 Council Budget \*
- Approval of 2020-2021 Subcommittee Budgets
  - Fashion Revue\*
  - Spring Fair\*
  - 4-H Camp\*
  - Leadership Retreat\*
  - TSC – Restricted\*

### Club Reports

- Sutter Buttes

### Next Meeting

- Thursday, January 7, 2021, 6:30 pm, UCCE 4-H Office (or possibly Zoom)

### Adjourn Meeting

***\*Action item***

# SUTTER-YUBA COUNTIES 4-H COUNCIL BUDGET

YEAR	2020-2021	TOTAL OPENING BALANCE	\$29,545.57
ESTIMATED INCOME (SOURCE, USE, PURPOSE)		BUDGETED	ACTUAL
<b>GENERAL FUND</b>	<b>Beginning Balance:</b>	<b>\$2,045.88</b>	
Insurance/Enrollment Dues		\$20,000.00	\$0.00
Merchandise/Counter Sales		\$5,000.00	\$0.00
Miscellaneous Donations to General Fund		\$250.00	\$0.00
Miscellaneous Income: Refunds, Reimbursements, etc.		\$200.00	\$0.00
Transfer from Sub Accounts		\$0.00	\$0.00
<b>Total General Fund</b>		<b>\$25,450.00</b>	<b>\$0.00</b>
<b>SUB-ACCOUNTS: beginning balances</b>			
Spring Fair <b>(Budget Required)</b>	\$2,319.65	\$600.00	\$0.00
Fashion Revue <b>(Budget Required)</b>	\$2,215.78	\$600.00	\$0.00
4-H Camp <b>(Council - Budget Required)</b>	\$5,965.79	\$500.00	\$0.00
4-H Camp <b>(UC Regents Accts - Budget Required)</b>	\$0.00	\$5,000.00	\$0.00
Sectional Presentation Day <b>(Budget Required)</b>	\$0.00	\$0.00	\$0.00
County Presentation Day <b>(Budget Required)</b>	\$0.00	\$0.00	\$0.00
Leadership Retreat <b>(Budget Required)</b>	\$1,913.09	\$0.00	\$0.00
Color Me Green <b>(Budget Required)</b>	\$2,742.78	\$0.00	\$0.00
Acheivement Night Dinner <b>(Budget Required)</b>	-\$79.29	\$0.00	\$0.00
Citizenship Project	\$416.63	\$500.00	\$0.00
Agnes Puckett Enrollment Scholarship	\$522.00	\$600.00	\$0.00
Alfred & Isabel Garcia 2nd Year Member Award	\$275.00	\$25.00	\$0.00
SET: Science Engineering & Technology	\$158.67	\$200.00	\$0.00
TSC Paper Clover - Restricted	\$14,970.35		\$3,893.71
<b>TOTAL SUB-ACCOUNTS</b>		<b>\$31,420.45</b>	
<b>TOTAL INCOME</b>		<b>\$33,475.00</b>	<b>\$0.00</b>
ESTIMATED EXPENSES (DESCRIBE)		BUDGETED	ACTUAL
<b>GENERAL FUND</b>	<b>Beginning Balance:</b>	<b>\$2,045.88</b>	
Insurance/Enrollment Dues		\$20,000.00	\$0.00
Conferences/Training		\$1,000.00	\$0.00
Merchandise/Counter Sales		\$5,000.00	\$0.00
Awards- Misc.		\$500.00	\$0.00
Acheivement Night (Awards)		\$2,000.00	\$0.00
County Ambassadors		\$1,000.00	\$0.00
Senior Award Scholarships		\$300.00	\$0.00
Parade Entries		\$150.00	\$0.00
Marketing/Outreach		\$500.00	\$0.00
Curriculum		\$300.00	\$0.00
Sectional Council Dues		\$200.00	\$0.00
Miscellaneous Expenses		\$500.00	\$0.00
Postage		\$100.00	\$0.00
Subscriptions		\$500.00	\$0.00
<b>Total General Fund Expenses</b>		<b>\$32,050.00</b>	<b>\$0.00</b>
<b>SUB ACCOUNTS Ending Balances:</b>			
Spring Fair <b>(Budget Required)</b>	\$2,319.65		\$0.00
Fashion Revue <b>(Budget Required)</b>	\$2,215.78		\$0.00
Sectional Presentation Day <b>(Budget Required)</b>	\$0.00		\$0.00
County Presentation Day <b>(Budget Required)</b>	\$0.00		\$0.00
4-H Camp <b>(Budget Required)</b>	\$5,965.79		\$0.00
Leadership Retreat <b>(Budget Required)</b>	\$1,913.09		\$0.00
Color Me Green <b>(Budget Required)</b>	\$2,742.78		\$0.00
Acheivement Night Dinner <b>(Budget Required)</b>	-\$79.29		\$0.00
Citizenship Project	\$416.63		\$0.00
Agnes Puckett Enrollment Scholarship	\$522.00		\$0.00
Alfred & Isabel Garcia 2nd Year Member Award	\$275.00		\$0.00
SET: Science Engineering & Technology	\$158.67		\$0.00
TSC Paper Clover - Restricted	\$14,970.35		\$0.00
<b>TOTAL EXPENSES</b>		<b>\$32,050.00</b>	<b>\$0.00</b>
<b>TOTAL CLOSING BALANCE</b>		<b>\$30,970.57</b>	<b>\$29,545.57</b>

We certify that this budget was approved by the executive committee on November 7, 2019

Treasurer's Signature \_\_\_\_\_

Council President's Signature \_\_\_\_\_



# SUTTER YUBA 4-H SPRING FAIR BUDGET 2021

COMMITTEE NAME Spring Fair  
 LOCATION Y-S Fairgrounds  
 DATE 2021

Opening Balance \$2,396.28

ESTIMATED INCOME	BUDGET	ACTUAL
Entry Fees	\$750.00	
Food Sales	\$0.00	
Silent Auction	\$300.00	
Donations - Private	\$500.00	
Cash Box	\$100.00	
<b>TOTAL INCOME</b>	<b>\$1,650.00</b>	<b>\$0.00</b>

ESTIMATED EXPENSES	BUDGET	ACTUAL
Hat Pins <span style="float: right;">\$3 each</span>	\$150.00	
Award Ribbons	\$100.00	
Prizes/Awards	\$900.00	
Signage	\$0.00	
Complementary Lunches	\$0.00	
Food Purchase	\$100.00	
Cash Box	\$100.00	
Misc	\$0.00	
Postage	\$50.00	
Supplies	\$100.00	
Judges Gifts	\$100.00	
<b>TOTAL EXPENSES</b>	<b>\$1,350.00</b>	<b>\$0.00</b>

	BUDGETED	ACTUAL
<b>TOTAL CLOSING BALANCE</b>	<b>\$2,696.28</b>	<b>\$2,396.28</b>

We certify that this budget was approved by the 4-H Council on \_\_\_\_\_

Council President's Signature: \_\_\_\_\_

Council Treasurer's Signature: \_\_\_\_\_

# 4-H CAMP BUDGET 2021

Committee NAME 4-H Camp  
 LOCATION Dobbins, CA TOTAL OPENING BALANCE **\$5,965.79**  
 YEAR 2021 UC Balance \$0.00

ESTIMATED INCOME (SOURCE, USE, PURPOSE)	BUDGETED	ACTUAL
Campers Fees \$110 (based on 90 campers)	\$9,900.00	
*includes shirt, crafts and snacks		
Camp T-Shirt	\$20.00	
Camp Donation	\$1,500.00	
<b>TOTAL INCOME</b>	<b>\$11,420.00</b>	

ESTIMATED EXPENSES (DESCRIBE)	BUDGETED	ACTUAL
Wages	\$2,000.00	
Cooks (2) \$1,328.68		
Nurse \$250.00		
Lifeguards (2) \$250.00		
Food	\$3,000.00	
T-Shirts	\$1,100.00	
Camp Supplies	\$3,500.00	
Decorations, Skit Supplies, Signs, awards, Activities, Games/Recreation, First Aid, Safety & Cleaning Supplies, and Counselor Meeting Supplies		
Camp Outside Entertainment	\$650.00	
Ceramics	\$150.00	
Craft Supplies	\$300.00	
Stamps	\$50.00	
Camp Rental Fee	\$500.00	
<b>TOTAL EXPENSES</b>	<b>\$11,250.00</b>	<b>\$0.00</b>

**TOTAL CLOSING BALANCE** **\$6,135.79** **\$5,965.79**

We certify that this budget was approved by the 4-H Council on (date) \_\_\_\_\_

Committee Chair's Signature: \_\_\_\_\_ County Staff Signature

Council President's Signature: \_\_\_\_\_

# SUTTER YUBA 4-H CLUB OFFICERS RETREAT 2020

**COMMITTEE NAME**                      Officers Retreat  
**LOCATION**                                      4-H Office  
**DATE**    2020

Opening Balance      **\$1,192.00**

ESTIMATED INCOME	BUDGET	ACTUAL
Entry Fees	\$0.00	
Sponsorship/Donation	\$1,750.00	
<b>TOTAL INCOME</b>	<b>\$1,750.00</b>	<b>\$0.00</b>

ESTIMATED EXPENSES	BUDGET	ACTUAL
T-Shirts	\$400.00	
Guest Speaker	\$500.00	
Food	\$1,200.00	
Signage	\$100.00	
Facility Usage Fee	\$0.00	
Supplies/Curriculum	\$300.00	
Postage	\$50.00	
<b>TOTAL EXPENSES</b>	<b>\$2,550.00</b>	<b>\$0.00</b>

	BUDGETED	ACTUAL
<b>TOTAL CLOSING BALANCE</b>	<b>\$392.00</b>	<b>\$1,192.00</b>

We certify that this budget was approved by the 4-H Council on \_\_\_\_\_

Council President's Signature: \_\_\_\_\_

Council Treasurer's Signature: \_\_\_\_\_

## 4-H YDP TSC - Restricted BUDGET

SUB ACCOUNT NAME TSC Restricted

LOCATION \_\_\_\_\_

TOTAL OPENING BALANCE **\$14,970.35**

JULY 1, 2020 TO JUNE 30, 2021

ESTIMATED INCOME (SOURCE, USE, PURPOSE)	BUDGETED	ACTUAL
Paper Clover - Fall	\$3,800.00	\$0.00
Paper Clover - Spring	\$2,600.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
PROJECTS (SUB-ACCOUNTS)	\$0.00	\$0.00
	\$0.00	\$0.00
<b>TOTAL INCOME</b>	<b>\$6,400.00</b>	<b>\$0.00</b>

ESTIMATED EXPENSES (DESCRIBE)	BUDGETED	ACTUAL
Camp Scholarships	\$3,000.00	\$0.00
CC % Charge for Camp	\$120.00	\$0.00
Leadership Supplies	\$200.00	\$0.00
Conferences (Youth Summits, SLC, LWF, CWF, CalFocus, Mindfulness Retreats)	\$3,500.00	\$0.00
Trainings	\$500.00	\$0.00
Leadership Outreach	\$1,000.00	\$0.00
County Ambassadors	\$1,500.00	\$0.00
Postage	\$50.00	
PROJECTS (SUB-ACCOUNTS)	\$0.00	\$0.00
	\$0.00	\$0.00
<b>TOTAL EXPENSES</b>	<b>\$9,870.00</b>	<b>\$0.00</b>
<b>BEGINNING BALANCE \$</b>	<b>\$14,970.35</b>	
<b>INCOME +</b>	<b>\$6,400.00</b>	
<b>EXPENSES -</b>	<b>\$9,870.00</b>	
<b>TOTAL CLOSING BALANCE</b>	<b>\$11,500.35</b>	<b>\$14,970.35</b>

We certify that this budget was approved by the club/unit meeting on (date) \_\_\_\_\_

Club President's Signature: \_\_\_\_\_

Treasurer's Signature: \_\_\_\_\_

Club Leader's Signature: \_\_\_\_\_

County Director or Designee's Signature: \_\_\_\_\_